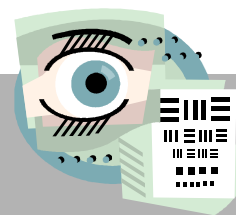


# Transcript Request Form For Courses Completed at SCCO



Contact: Lisa Cassidy - Student Affairs Office  
Phone: 714-992-7803 by Fax: 714-992-7878

Email – [lcassidy@scco.edu](mailto:lcassidy@scco.edu)

Requests can be forwarded by fax or mailed in with a *check made payable to SCCO*.

Southern California College of Optometry  
ATTN: Student Affairs  
2575 Yorba Linda Blvd.  
Fullerton, CA 92831

Fee: \$20 per copy

Please send  COPY (ies)

Name: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

If you would like SCCO to send your official transcripts to an address other than above; Please provide additional information. *Requestor assumes full responsibility for furnishing the complete and current address.* (State Board of Optometry, a business address, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## If you are paying by credit card; please complete this section:

Visa /  Master Card Number /  Discover:

CC# \_\_\_\_\_ Exp Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

I understand that (1) I have the right not to consent to the release of my education records; (2) I have the right to receive a copy of such records upon request; (3) and that this consent shall remain in effect until revoked by me, in writing and delivered to SCCO, but that any such revocation shall not affect disclosures previously made by SCCO prior to the receipt of any written revocation.

Signature \_\_\_\_\_

THIS INFORMATION IS RELEASED SUBJECT TO THE CONFIDENTIALITY PROVISIONS OF THE FAMILY EDUCATION RIGHTS PRIVACY ACT (FERPA) AND OTHER APPROPRIATE STATE AND FEDERAL LAWS AND REGULATIONS WHICH PROHIBIT DISCLOSURE OF EDUCATIONAL INFORMATION WITHOUT THE SPECIFIC WRITTEN CONSENT OF THE PERSON TO WHOM IT PERTAINS, OR AS OTHERWISE PERMITTED.

**(PRINT/FILL OUT this form ~ SIGN acknowledgements ~ SUBMIT by fax or mail)**

**Credit Letter requests can also be made by phone or fax; Send your inquiries to...**

Bonnie Dellatorre – Continuing Education Department  
(714) 449-7495 or Via Fax: (714) 992-7809

E-Mail Address: [bdellatorre@scco.edu](mailto:bdellatorre@scco.edu)  
Website Address: [scco.edu](http://scco.edu) – Cont. Ed. Link